

Overview and Scrutiny Committee work plan – 2019/20

Item	Outcome	What is required?	Author/presenter
Meeting date: 9 September 2019 (Deadline: 28 August)			
Police and Crime Commissioner	Q&A session on non-operational matters' with members asked to provide questions in advance of the meeting	Discussion	Martin Surl, Police and Crime Commissioner
Fit For The Future Engagement	An opportunity to discuss ways services could be organised to get the very best urgent advice, support and care across the county and benefit from two thriving specialist hospitals in Cheltenham and Gloucester	Presentation and Q&A session	Deborah Lee, CEO (NHS Trust), Simon Lanceley, Director of Strategy and Dr Mark Pietroni, Medical Director (One Glos. Integrated Care System), Mary Hutton, ICS Lead (CCG) and Paul Roberts and/or Hazel Braund (2Gether Trust)
Responding to Climate Change Emergency	Update on climate change motion and what has been done since the motion was passed in Feb 2019	Discussion paper	Darren Knight, Simon Graham (DCA) and Lead Member(s)
Scrutiny annual report	Consider the annual report prior to Council in October	Report	Saira Malin, Democracy Officer
Meeting date: 21 October 2019 (Deadline: 9 October)			
Crematorium project	Consider post implementation of crematorium project	Discussion paper	Mike Redman, Director of Environment
Indices of deprivation	Deprivation and inequality in Cheltenham	To be confirmed	Richard Gibson, Strategy and Engagement Manager
Public conveniences	Consider the outcome of the public consultation prior to Cabinet (05/11)	Draft cabinet report	Mark Sheldon, Director of Corporate Projects
North Place	Update on North Place	Discussion paper (EXEMPT)	Paul Jones, Executive Director - Finance and Assets

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Meeting date: 18 November 2019 (Deadline: 6 November)			
Quarter 2 performance review	Consider Q2 performance and comment as necessary	Discussion paper	Richard Gibson, Strategy and Engagement Manager
Cheltenham Town Hall – Masterplan scoping study	Consider the masterplan scoping study recommendations prior to decision by Cabinet	Discussion paper	Mark Sheldon, Director of Corporate Projects
Depot Review	Consider the draft Cabinet report	Discussion paper	Paul Jones, Head of Finance
Meeting date: 13 January 2020 (Deadline: 27 December 2019 – may change)			
Budget proposals (for coming year)	Consider views of the Budget Scrutiny Working Group on the budget proposals for the coming year	Discussion paper	Chair, Budget Scrutiny Working Group
Urban Gulls	Update on the work carried out in 2019, how this compares to the previous year and the strategy to be adopted going forward	Discussion paper	Mark Nelson, Enforcement Manager (and Cabinet Member?)
Meeting date: 24 February 2020 (Deadline: 12 February)			
Meeting date: 30 March 2020 (Deadline:			
The Cheltenham Trust (TCT)	Presentation from Laurie Bell (CEX since May 2019) on performance over her first year	Presentation and discussion	Laurie Bell, Chief Executive (TCT)
Meeting date: (Tuesday) 26 May 2020			
Meeting date: 22 June 2020			
End of year performance review	Consider performance and comment as necessary	Discussion paper	Richard Gibson, Strategy and Engagement Manager
Meeting date: 27 July 2020			

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Items for future meetings (a date to be established)			
Gloucestershire 2050	Update on Gloucestershire 2050	Verbal update	The Leader
Network Rail, GWR & British Transport Police	Representatives of relevant organisations to attend O&S	Discussion	Network Rail, GWR and BTP
NHS – integrated locality board	Update on integrated locality board	Presentation and questions	tbc
Gloucestershire Joint Health and Wellbeing Strategy	Consider the draft strategy – Richard has emailed members posing question of whether this should come to October 2019	October 2019?	
Safer Gloucestershire	Officers queried whether the committee would like a presentation from Safer Gloucestershire, the county community safety partnership dealing with crime and disorder		
Marketing Cheltenham	Perhaps the committee would like to hear from Marketing Cheltenham at some point about what they have done and what they have planned?	Autumn?	

Annual Items		
Budget proposals (for coming year)	January	Chair, Budget Scrutiny Working Group
Draft Corporate Plan	February	Richard Gibson, Strategy and Engagement Manager
End of year performance review	June	Richard Gibson, Strategy and Engagement Manager

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UBICO annual report	July	Ubico and Cabinet Member
Scrutiny annual report	September	Democracy Officer
Update on motions	September	Relevant Officer
Quarter 2 performance review	November	Richard Gibson, Strategy and Engagement Manager
Publica annual report	tbc	Dave Brooks (Chair) and David Neudegg (MD)

Briefing sessions/seminars

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Car Parking Strategy	A joint seminar with GCC arranged at the request of Overview and Scrutiny	3 September 2019	Mike Redman, Director of Environment
CBH Masterplan	A member seminar arranged at the request of the O&S Committee (DSU to make necessary arrangements and to communicate to members nearer the time)	11 October 2019	Paul Stephenson and Peter Hatch (CBH)